



www.elkjournals.com

ESSENTIAL SKILLS FOR LIBRARY PROFESSIONALS

Sachin Ashok Wani

SVKM'S NMIMS Mukesh Patel Technology Park,
Shirpur , Dist: Dhule (M.S.)
Mob: 9881913681
Email Id:sachinwani192@gmail.com

Abstract:

The paper shortly discusses about the essential skill for library professional like soft skills such as leadership skill, communication skill, presentation skill for delivering effective library services to the user community. Further, it also discusses the competency required for library professional for application of new technology, library users need and collection and development of print and online materials. In the modern technological age source of information changes and Library is the main base for information collection and delivery. In the modern technological world library professionals must responsible for providing not only traditional information but also responsible for proving online information as per users needs. The librarian should in touch with modern development in their work.

Keywords: competency, softskills, modern technology etc.

INTRODUCTION:

In the field of education or another field, only education qualification and experience is not enough for success and progression of a career. Soft skill development is equally important. Due to the development of information and communication technology, the role of library professionals and library has changed from traditional to learning and information centre. Information Can be

processed and delivered to users in different ways. This change affects the library professionals also and due to the need of time and technology library professionals have some skills and competency from the basic knowledge of librarianship. Currently, libraries are in a new look, the medium of information is in electronic format. Information transfer channels like e-resources and sources, blogs and

information gateways exist. library professionals from their basic education and librarianship have some different soft skills and competency for library users to provide the right information to right user at right time. This paper discusses the competency and soft skill for library professional of the 21st century.

UNDERSTANDING USER NEED

The library is a source of information and research. The library professionals play an important role in understanding users information needs so library professionals must able to understand the user's information needs of the library and also able to fulfil the needs. As per the needs of the users, library professionals must be ready for a change.

TRANSFER OF TRADITIONAL BASE LIBRARY SERVICES INTO WEB TECHNOLOGY SERVICE

The communication technology development affects on library also, Library professionals must introduce traditional base library services with the help of new technologies. They can introduce digital library, E-library concepts also develop and manage E-resources, database etc.

PRINT AND NON- PRINT COLLECTION

Early libraries have only print material but due to development in technology, we have E-resources like e-books, e-journals, database etc.so librarians have the skill to keep a balance between print and non-print collection.

SELF-EVALUTION OF LIBRARY SERVICES

The librarian must have knowledge and evaluation skill of library services. This evaluation method helps for understanding the problems also for solutions in the services and also helpful for updating services.

SELECTION OF TECHNOLOGIES

In this technological world, various technologies are available to provide effective service to the user. The library professionals must have knowledge of technology and able to compare the software and other technology 's and select a good one.

LIBRARY USERS ATTRACTION

The library professional must have the skill to attract the users to the library for that

librarians must have knowledge of different kinds of techniques and activities to attract the users. Various activities like such a book exhibition, book review competition, Newspaper Review, etc.

Use of new technologies: In the world of technology library professionals must have knowledge of technology which is useful for libraries and be able to implement in the library.

LISTENING SKILLS

listening is most important for effective communication. Therefore, library professionals must have good listening skills, this skill is important for providing library services and solving the user's problems.

COMMUNICATION SKILLS

Communication means to transfer information from one to another place, The librarian have good communication skills it is very much important to communicate with library users, publishers, management, vendors and suppliers.

INTERPERSONAL SKILLS

The library professionals must have the interpersonal skill to build good relation

with library staff, library users, vendors, management and others with they work closely.

PRESENTATION SKILLS

Presenting library and other information clearly and effectively to users, management, publishers and vendor etc. librarian must have presentation skills. In every field Presentation skill is important. Presentation skills become useful for interaction to library users, researcher, vendors etc.

LEADERSHIP SKILLS

Library professionals must have leadership skills. Library professional work with supporting staff and have the skill to manage work, time of library and face the different users daily so they need leadership skill for the lead.

WRITING SKILLS

Good writing skills are an important feature of communication. Good writing skills communicate the message clearly. The writing skills is an important library professional for written communication with users, management, publishers and suppliers.

MARKETING SKILLS

In the age of technology the marketing and promotion of our library services are most important among library users. So librarians must have marketing skill. Librarians or other professionals must adopt the changes taking place in the world.

CONCLUSION

Libraries play an important role to spread information to library users, in the world of information technology and management technology library professionals also face challenges. To manage the situation,

librarian professionals have some of the important competencies and soft skills which are very much required to satisfy the user's as discussed in the paper.

REFERNCES:

www.ijlis.org, Internet Source

notesweb.mtroyal.ca, Internet Source

Vrushali Kulkarni, soft skills required for LIS professionals: a study, Episteme: an online interdisciplinary, multidisciplinary & multi-cultural journal Volume 6, Issue 3 December 2017